



*Louisiana*

Office of the Governor  
State Board of Examiners  
of Interior Designers

## BOARD MEETING MINUTES

Date: **Monday, April 4, 2022**

Time: **12:30 pm**

Place: LSU Design Building, 4<sup>th</sup> Floor, Baton Rouge

12:30 pm Presentation to students about the Board, licensing, and the NCIDQ exam

Following the presentation:

- I. CALL TO ORDER AND ROLL CALL  
Present: D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, M. Johnston- Secretary, H. Meibum- Treasurer, K. Hazel, M. Verdigets, E. Walther  
Others present: A. Dow, S. Edmonds  
Quorum present
- II. Welcome and thank you to LSU Faculty and students
- III. PUBLIC COMMENT on today's agenda items (3 minutes per person)
- IV. OLD BUSINESS
  - a. Chairman's Report- D. Steinmetz
  - b. Administrative report- S. Edmonds
  - c. Legal/Disciplinary Report- A. Dow  
This may be handled in executive session Pursuant to LA RS 42:17 A (1), LA RS 42:17 A (4), and/or LA RS 42:17 A (10)
- V. Approval of minutes from February 17, 2022  
**MOTION AND SECOND to approve the minutes from February 17, 2022: K. Hazel, M. Johnston. MOTION PASSED UNANIMOUSLY.**
- VI. NEW BUSINESS
  - a. Approval of current financials  
**MOTION AND SECOND to approve financials: K. Hazel, M. Verdigets. MOTION PASSED UNANIMOUSLY.**
  - b. Communication from the State ADA Coordinator
  - c. Fall CEU planning

VII. NEXT MEETING DATE – June 23, 2022

VIII. ADJOURN

**MOTION to adjourn: E. Walther, T. Ritchie. MOTION PASSED UNANIMOUSLY.**

Submitted by: Sandy Edmonds

If you have a disability and require a reasonable accommodation to fully participate in this meeting, please contact Sandy Edmonds before the Board meeting via email at [sandy@lsbid.org](mailto:sandy@lsbid.org) or by telephone at 225-295-8425 to discuss your accessibility needs.